ADVERTISEMENT FOR BIDS
FOR
SOLID WASTE COLLECTION & DISPOSAL SERVICES

for the
Village of Bellaire, Ohio

Solicited By:
Village Administration
3197 Belmont Street
Bellaire, Ohio 43906

November 2, 2026

Sealed Bids Due:
December 10, 2026 – 12:00 Noon EST

Introduction

The Village of Bellaire is soliciting sealed proposals from qualified solid waste collection contractors interested in providing residential and commercial solid waste collection and disposal services to the Village of Bellaire. Contractors that can meet the specifications and can deliver the specified services are encouraged to apply.

The purpose of the competitive bidding process is to find the lowest and best vendor. The vendor selected by the Village will be awarded a five-year exclusive franchise contract with options for two (2) one-year extensions.

This bid specifications packet shall be made available on the Village website, www.villageofbellaire.org/latest-news, and shall also be available by contacting Barb Tinnel, Administrative Assistant, at the Village of Bellaire, phone number: (740) 676-6539.

Legal Notice

The Village of Bellaire, Ohio is seeking bids for Solid Waste Collection and Disposal Services from a "Single Trash Hauler". The Village is accepting sealed bids at the Village Administration Office, 3197 Belmont Street, Bellaire, Ohio 43906, until 12:00 Noon local time on December 10, 2026 at which point bids shall be opened. Bid specifications and documents can be found on the Village website at VillageofBellaire.org/latest-news.

The Times Leader - Published: 11/2/2026, 11/16/2026

SCOPE OF SERVICES

The Village intends to award a contract for the provision and timely delivery of solid waste collection and disposal services to all residential and commercial accounts in the Village of Bellaire. The awarded contract shall be an exclusive franchise agreement granting the chosen vendor sole and exclusive franchise, license, and privilege to provide the services as stated herein within the incorporated boundaries of the Village. The following are the specific services to be provided by the chosen vendor under the submitted bid price. Any exceptions to these specifications shall be itemized on the proposal form.

Solid Waste Collection

- Vendor shall collect and dispose of all residential waste material, garbage, rubbish, and yard waste at all residences in the Village.
- Primary **residential collection** shall be made by curbside service once per week.
    - Collection shall occur no earlier than 6:00 A.M. and no later than 7:00 P.M.
    - Collection shall occur on the same single day each week unless rescheduled due to holidays or sever weather. Collections rescheduled due to holidays shall be made on the next available weekday.
    - If any collections are missed the Vendor shall return the following day or as soon as possible following the regular pickup day to complete collection. In no case shall the vendor otherwise deviate from the regular collection schedule unless authorized by Village Administration.
    - As of October 2026, there are approximately 1,363 residential accounts to be serviced.
- Vendor shall provide as part of the service either a single 95/96 gallon or 64/65 gallon mobile cart per account for use by residents in the collection of waste material. The resident of each unit shall determine which cart size meets there need. Vendor shall collect the contents of the container plus a small amount of additional waste as generated by a typical residential dwelling unit for the above-described weekly service.

- Vendor shall avoid spilling containers, and shall clean up any and all material dumped in the event waste material is spilled.
- The Vendor may provide additional carts or smaller ANSI containers at the request of the resident. Vendor may charge an additional fee for such additional or special carts.
- New carts/containers are to be provided to all residents to be serviced at the beginning of the contract period.
- New containers will be issued to new customers, and existing containers will be replaced as necessary to maintain orderly and uniform appearance of containers.

- Vendor shall collect and dispose of all **commercial** waste material, garbage, and rubbish for all commercial accounts of the Village.
  - Vendors shall have appropriate roll offs or applicable containers for such disposal and collection. As of October 2026, there are approximately 155 commercial accounts to be serviced.
  - The commercial accounts include trash collection from dumpsters ranging in size from 1 cubic yard to 8 cubic yards. The Village has a list of current dumpsters by size, location, and weekly collection frequency schedule if needed.
- It shall be the responsibility of the residents served to drain and wrap all waste and break down any wooden or paper boxes, and place any cold ashes in a separate container. Vendor shall have no obligation to collect waste that has not been appropriately prepared for pick-up.
- Vendor shall not accept for collection any hot ashes, lead acid batteries, tires, propane tanks, or paint.

Other Collections

In addition the curbside solid waste service listed above the Vendor shall also provide for all of the following additional collections. Such collections are to be part of the base service price unless otherwise indicated.

Bag Service

Vendor shall provide an alternative level of service for solid waste collection in the form of bag service that may be opted into by residents. Such service shall collect bagged solid waste outside of a cart.

Vendor may provide such service outside of the base price at a flat monthly rate plus a cost per bag. The Village does not anticipate that there will be many residential units receiving this service.

Carry-Out Service

Vendor shall provide carry-out service for residents who are handicapped, disabled, impaired or otherwise precluded from, or physically incapable of, placing the refuse containers from the unit at curbside. Carry-out service will not be advertised and is intended to be offered only to those requesting it and deemed by the Village to be truly deserving to receive such service. The Village will notify the Contractor in writing when carry-out service is to be initiated or suspended for any residential unit. The Village does not anticipate that there will be many residential units receiving this service.

Christmas Tree Disposal

Contractor shall provide a means for Christmas tree disposal during the month of January. This can be done by curbside pickup or providing roll offs at a location within the Village corporate limits. The Christmas trees will be treated as trash, and any specific requirements for disposal (i.e. size, length, etc) will be laid out by guidelines to be provided by the vendor.

Large Scale Items

Vendor may propose to collect large scale items such as mattresses, furniture, appliances, etc. on an "as needed/as requested" basis. Vendor can propose their costs for such services in the "remarks" section at the bottom of the Bid Proposal Form.

Billing

- Vendor shall be responsible for directly billing residents as customers for services provided during term of contract.
- A ten percent (10%) discount shall be given to seniors age sixty (60) and older.
- Billing shall be conducted on a monthly basis or quarterly basis.
- Where two or more dwelling units are located at the same address each unit shall be provided service and billed separately unless otherwise agreed to by the Vendor and City.
- Each additional dwelling unit constructed, occupied, or otherwise joining the contract shall be billed the same price as pre-existing units in accordance with prices submitted with bid proposal.
- Vendor may suspend services for any dwelling unit account that is forty-five (45) days in arrears and may cancel service for any dwelling unit account that is sixty (60) days in arrears. In the event of such cancellation the customer may additionally be billed for any delivery and removal charges for trash and recycling containers caused by late and non-payments.
- Vendor shall refund any payment made for unused services within thirty (30) days.
- Vendor shall provide residents the ability to suspend service and associated billing by request and at no additional charge for extended vacations, hospitalizations, or other stoppage circumstances that will exceed four weeks.

General Requirements

- Contract awarded shall be for a period of five (5) years starting April 1, 2027 and ending March 31, 2032 with two (2) optional renewal years. Should the Village desire to pursue the renewal option, the Contractor shall be notified by at least October 1st the year prior to the option year. Annual adjustments in rates are to be considered by the Village Council within the adopted professional service agreement with the selected Vendor with preference given to the Consumer Price Index for All Urban Consumers (CPI-U).
- As used in these specifications, holidays shall include New Year's Day, Memorial Day, the Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.
- Vendor shall be solely responsible for ensuring that all waste material and recyclable material collection complies with all federal, state, and local waste disposal and collection regulations. Contractor is responsible for obtaining all required licenses and permits from any regulatory agencies.
    - Base bid prices shall include all costs associated with anticipated regulatory fees.
    - The Village is not to be responsible for any problems arising at the disposal site(s) as a result of any waste or recyclable materials collected in the Village.
    - Vendor shall, upon award of contract, provide the Village with a copy of an approved Ohio Environmental Protection Agency (OEPA) permit for the disposal site(s) which shall be used for the term of the contract.
- Vendor's employees and/or representatives are to conduct themselves in a professional manner. Vendor's employees should exhibit no improper or abusive language, or unacceptable or improper conduct at any time or representatives or such person will be removed from Village routes upon request of the Village.
- The Vendor shall provide an adequate number of vehicles and equipment to provide the services as stated in these specifications and the Vendor's proposal. Vehicles and equipment shall be kept neat and in good repair, and are subject to inspection/permitting by the Village.
- Vendor agrees to handle all containers without abuse and to return all emptied containers to the location where set by the owner, which is within three (3) feet of the curb with the lid facing the street.
- Vendor shall to the extent practicable, use Ohio products, material, services and labor.

- Contractor will be held liable for any damage, injury (including death) or destruction based upon, connected with, or related to Contractor's performing services for the Village.
- Performance Bond: Vendor shall, after contract award is made, provide to the Village a bond payable to the Village of Bellaire, Belmont County, Ohio in an amount equal to 100% of the total billing revenue to be collected in year 1 of the contract as a guarantee for the faithful performance of services. The Village shall determine sufficiency of surety.

Customer Service

- Contractor shall maintain an office or other facility which may be contacted via telephone from 7:00 A.M. to 5:00 P.M. EST, Monday through Friday.
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- Contractor shall provide a 24-hour answering service line or device to receive customer inquiries. (Voicemail and E-mails are sufficient.)
- Contractor shall contact customers with a response by the end the next business day.

Reporting

The chosen vendor shall provide the Village quarterly reports containing all of the following information.

- Volume of waste collected. If requested Vendor shall provide proof of volumes reported.
- A list of customer complaints, including a description of how the complaint was resolved.
- A list of all missed pick-ups reported to the Contractor.

For each year of the contract, by June 30th, the chosen vendor shall provide the Village an annual report containing all of the following information.

- Volume of waste collected. If requested Vendor shall provide proof of volumes reported.
- Details of expenditure for services within the Village.
- Number, address, and types of services for all customers.
- A summary of successes and problems and measures taken to resolve problems.

Submittal Requirements

Sealed bids will be submitted to the Village of Bellaire with the mailing label as follows:

Solid Waste Collection & Disposal Bid
Village of Bellaire
Attn: Village Administration
3197 Belmont Street
Bellaire, OH 43906

Sealed bids shall be accepted until 12:00 Noon EST on Thursday December 10, 2026. No bids will be accepted beyond the date and time listed. All bids not in conformity with the above provisions may be rejected.

Bid Requirements:

Bidding submittal requirements are as follows:

1. Bids must include a completed Proposal Form(s) as provided in this bid specifications packet.

2. A brief overview of the company submitting the bid including contact information, years in business, key industries served, evidence of ability to perform the services specified and evidence of similar contracts currently or previously held. Bids by partnership should include the names of all partners composing the partnership.
3. A summary of the collection and disposal methods to be used including anticipated disposal sites.
4. A complete list of unacceptable items for waste pick up services. The bidder will be considered as accepting of any items not listed as unacceptable and submitted along with the bids.
5. Proof of the following insurance coverages:

a. Worker's Compensation	Statutory
b. Employer's Liability	$1,000,000
c. Bodily Injury Liability (Except Automobile)	$2,000,000 each occurrence $3,000,000 aggregate
d. Property Damage Liability (Except Automobile)	$1,000,000 each occurrence $1,000,000 aggregate
e. Automobile Bodily Injury Liability	$2,000,000 each person $3,000,000 each occurrence
f. Automobile Property Damage Liability	$1,000,000 each occurrence
g. Excess Umbrella Liability	$3,000,000 each occurrence

6. A Bid Bond in the form of either a Bid Guaranty Bond, with security satisfactory to the Village, or by a certified check, or cashier's check, in the amount to of $2,500.00, payable to Village of Bellaire, Ohio. The Bid Guaranty submitted with a Bid will be held as a guaranty that, if the Bid be accepted, an Agreement will be entered into. The Bid Guaranty will be returned to all unsuccessful Bidders immediately after the Agreement is executed, and, to the Successful Bidder upon filing the required Performance Bond with security satisfactory to the Village.
7. Any other information the bidder feels relevant may be included.

The Village reserves the right to require that the bidder present satisfactory evidence that they are fully prepared with the necessary capital, equipment, personnel, material, and insurance to provide the services as stated in these specifications and that they can begin promptly to provide the services under this contract.

Contract Award

Bids will be opened publicly, and the bid determined to be the lowest and best will be selected. A contract shall be awarded to the lowest or best bidder as soon as practical after the opening of the bids, subject to the reservations as stated hereunto and the bidder to whom award is made shall enter into a written contract with the Village of Bellaire within thirty (30) days of the notification of award. The final contract award is also subject to approval by the Bellaire Village Council. The failure of Council to award a contract by ordinance within sixty (60) days after bid opening shall operate as a rejection of all bids, unless the time for awarding a contract is extended by mutual consent of the successful bidder and the Village.

In evaluating proposals, the Village shall consider:

- Experience with related solid waste collection and disposal contracts of similar size.
- Compliance with Base Bid Requirements and completeness of proposals.
- Ability to perform services to the satisfaction of the Village.
- Cost savings to the Community.
- Technical capacity of collection & disposal and customer account billing.

Selection Schedule:

The Village's schedule for the award of these contracts is as follows. The Village reserves the right to modify this schedule at its sole discretion.

-November 2, 2026	First legal notice published
-November 16, 2026	Second legal notice published
-December 10, 2026	12:00 Noon EST Deadline to submit bids
-December 10, 2026	12:00 Noon EST Opening of bids at Municipal Building
-December 18, 2026	Notify all bidders of results
-January 7, 2027	Approval of winning bid by Village Council
-By January 21, 2027	Award contract to winning bidder

Additional Instructions Terms and Conditions

Inquiries:

No later than 12:00 Noon EST on December 1, 2026, questions regarding interpretations of the content of this bid specifications packet must be directed by e-mail to:

Village Administration
admin@villageofbellaire.org

Answers to any questions shall be in writing and shall be sent by e-mail as well as added to this packet as addenda. Bidders shall not avail themselves of incomplete knowledge and/or lack of familiarity of this bid specifications packet and any addenda thereto resulting from the bidder's failure to provide accurate contact information to the Village. Interpretations, corrections, and changes to the bid specifications packet which are made in any manner other than a written addendum will not be binding.

Firms, legal counsel, or anyone affiliated with a responding company are prohibited from communicating or lobbying in any manner about this solicitation with any Village employee, elected officials, or evaluation team member other than that listed above from the date of issuance of this advertisement for bids until final selection. Other means of communication or contact may disqualify the responding bidder.

Site Visit:

Bidders are expected to visit the Village of Bellaire to familiarize themselves with the area of coverage and refuse collection and disposal services to be performed. The selected Vendor may be required to possess trash collection equipment that can traverse narrow alleyways for a limited number of collection locations.

Public Records Compliance:

Documents submitted to the Village in response to this advertisement for bids will not be available for public inspection under Revised Code 149.43 until after the Village either announces the award of the Contract or cancels this advertisement for bids.

Cancellation; Rejection:

The Village reserves the right to reject all bids, to cancel at any time for any reason this advertisement for bids, any portion of this advertisement for bids, and to pursue a different course of action. The Village shall have no liability to any responding company arising out of such cancellation or rejection. The Village reserves the right to waive minor variations in the selection process.

Bidder Costs:

The Village assumes no responsibility for costs incurred in the preparation, presentation, or submission of the bid response documents.

Certifications by Bidder:

By submitting a bid, the responding company certifies and warrants to the Village that:

1. the bidder is not the subject of an unresolved finding for recovery issued by the Auditor of State under Ohio Revised Code Section 9.24;
2. the proposer has not been found by a court to be in default of a judgment or breach of settlement agreement;
3. the proposer has not violated Ohio Revised Code Section 3517.102 by exceeding allowable campaign contributions; and
4. the proposer is current on all income, business, and property tax obligations to the State of Ohio and political subdivisions thereof.

Bid Proposal Form:

Bidder Name: _____ Bidder Address: _____

The monthly price listed may increase each year but must be a fixed number and not based on variable indexes. All contract years are April 1 to March 31.

Residential Curbside Collection

Collection Days (please circle)	M T W TH F	M T W TH F	M T W TH F
Contract Year	Price per Month	Price per Month	Trash Bag Collection (if available as an additional service)
	Monthly Service Charge per Residential Unit for a **64/65** gallon Mobile Cart	Monthly Service Charge per Residential Unit for a **95/96** gallon Mobile Cart	Cost per Bag
2027			
2028			
2029			
2030			
2031			
Option 6 - 2032			
Option 7 -2033			

NOTE: Any exceptions, commercial, or technical, to the Village's specifications shall be specifically listed and detailed below (or on attached sheets). Unless so specified, it is assumed that the service, material, or equipment offered by the bidder is in complete accordance in every respect with the detailed specifications.

REMARKS, MODIFICATIONS, AND EXCEPTIONS TO BE LISTED BELOW:

Bid Proposal Form:

Bidder Name: _____ Bidder Address: _____

The monthly price listed may increase each year but must be a fixed number and not based on variable indexes. All contract years are April 1 to March 31.

Commercial Dumpster Collection

Collection Days (circle one) M T W TH F Sat Sun

Price Per Month service fee for each collection based upon dumpster size in cubic yards (1 yard through 8 cubic yards)

Contract Year

	1	2	3	4	5	6	7	8
2027								
2028								
2029								
2030								
2031								
Option 6 - 2032								
Option 7 - 2033								

NOTE: Any exceptions, commercial, or technical, to the Village's specifications shall be specifically listed and detailed below (or on attached sheets). Unless so specified, it is assumed that the service, material, or equipment offered by the bidder is in complete accordance in every respect with the detailed specifications.

REMARKS, MODIFICATIONS, AND EXCEPTIONS TO BE LISTED BELOW:

_____

_____

_____

_____

_____

_____

Certifications

By submitting this Bid Proposal Form the undersigned bidder agrees to and acknowledges all of the following. Such following representations are material and important and will be relied on by the Village of Bellaire in awarding the contract(s) for which this bid is submitted. Any misstatement or noncompliance with these certifications is and will be treated as fraudulent concealment by the Village of the true facts relating to the submission of bids and shall be grounds for rejecting the bid or terminating the contract for fraud.

1. That the bidder at the time the bid was submitted is not charged with delinquency for any federal, state, county, or local taxes.
2. That, should a contract be awarded, the bidder shall be responsible for withholding all municipal income taxes due or payable under the Codified Ordinances of the Village of Bellaire for wages, salaries, fees, and commissions paid to employees, and further agrees that subcontractors shall be required to agree to withhold any such municipal income taxes due for services performed under such contract.
3. The bidder arrived at the price(s) and amount submitted without consultation, communication, or agreement with any other contractor, bidder, or potential bidder.
    a. Neither the price(s) nor the amount of this bid or an approximation thereof, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before the bid opening.
    b. No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than his bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
    c. The bid is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
4. The bidder is not currently under investigation by any governmental agency and has not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract.
5. The Bidder authorizes the Village of Bellaire, Ohio, its employees and officials, to investigate and to inquire into any contract Bidder presently have or had with any other Ohio municipality for refuse collection and disposal services, and to request and obtain any and all information which may concern contract experience with any Ohio municipality or official(s) or former official(s); and shall release and hold harmless the employees and officials of any Ohio municipality thereof from any damages or claims for damages on account of furnishing said information.

The undersigned having carefully read and considered the terms and conditions of the bid specifications of the Village of Bellaire for this Bid Proposal, does hereby offer to perform such services on behalf of the Village, of type and quality and in the manner described, and subject to and in accordance with the terms and conditions set forth in the contract documents at the rates herein before set forth. Unit prices shall include all terms and conditions as outlined in the specifications.

Authorized Signature: _____ Print Name and Title: _____

Subscribed in my presence, and sworn to before me,
this ___ day of _____, 20__, at

_____, _____ _____

(City) (State) Notary Public

My Commission expires: _____.

Other Bid Requirements

Bidders should attach all of the following to this bid proposal.

1. A brief overview of the company submitting the bid including years in business, key industries served, evidence of ability to perform the services specified and evidence of similar contracts currently or previously held. Bids by partnership should include the names of all partners composing the partnership.
2. A summary of the collection and disposal methods to be used including anticipated disposal sites.
3. A complete list of unacceptable items for waste pick up services. The bidder will be considered as accepting of any items not listed as unacceptable and submitted along with the bids.
4. Proof of the following insurance coverages:

a. Worker's Compensation	Statutory
b. Employer's Liability	$1,000,000
c. Bodily Injury Liability (Except Automobile)	$2,000,000 each occurrence $3,000,000 aggregate
d. Property Damage Liability (Except Automobile)	$1,000,000 each occurrence $1,000,000 aggregate
e. Automobile Bodily Injury Liability	$2,000,000 each person $3,000,000 each occurrence
f. Automobile Property Damage Liability	$1,000,000 each occurrence
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5. A Bid Bond in the form of either a Bid Guaranty Bond, with security satisfactory to the Village, or by a certified check, or cashier's check, in the amount to of $2,500.00, payable to Village of Bellaire, Ohio. The Bid Guaranty submitted with a Bid will be held as a guaranty that, if the Bid be accepted, an Agreement will be entered into. The Bid Guaranty will be returned to all unsuccessful Bidders immediately after the Agreement is executed, and, to the Successful Bidder upon filing the required Performance Bond with security satisfactory to the Village.
6. Any other information the bidder feels relevant.

Bid Guaranty Form: Solid Waste Collection & Disposal Services

Known all men by these presents, that we (Name of Bidder(s)) _____ as principal, and (Name of Surety) _____, as surety, are hereby held and firmly bound unto Village of Bellaire, Belmont County, Ohio hereinafter called the Obligee, in penal sum of two thousand five hundred dollars ($2,500.00) submitted by the Obligee on _____, to undertake the project known as Solid Waste Collection And Disposal Services Contract - 2026.

For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrator, successors and assigns. The condition of the obligation is such that whereas the above named Principal has submitted a bid on the above referenced project:

NOW, THEREFORE, if the Obligee accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the specifications; and in the event the Principal pays the penalty to the Obligee and thereafter the Obligee may in good faith contract with the next lowest and best bidder for work covered under the bid; or in the event that the Obligee does not award to the next lowest and best bidder and resubmits the projects for bidding, the Principal will pay the penalty hereof. If the Obligee accepts the bid of the Principal and the Principal within 30 calendar days after the award of the contract, enters into a proper contract in accordance with the specifications which said contract is made a part of this bond the same as though set forth herein, and; then this obligation shall be void otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the

liability of the Surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

The said Surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of said contract or in or to the specifications therefore shall in any way affect the obligations of said Surety in this bond, and does hereby waive any notice of any such modifications, omissions or additions to the terms of the contract or to the work or to the specifications.

SIGNED AND SEALED this __day of _____, 2026.

WITNESSES:

_____

_____

SURETY

BY:_____

SURETY AGENT'S ADDRESS:

PRINCIPAL

BY:_____

TITLE:_____

TITLE:_____

_____

(Shall have stamp/seal from Insurance Company)